

SAGINAW CHARTER TOWNSHIP

REGULAR BOARD MEETING

APRIL 23, 2007

MINUTES

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor
Shirley M. Wazny, Clerk
Florence Connolly, Trustee
Steven Gerhardt, Trustee
Amy Seaver, Trustee
- Also Present: Ron Lee, Township Manager
Mark Mahlberg, Attorney
Lori Vondette, Deputy Clerk
- Absent: William J. McQuillan, Treasurer
Richard Neiderquill, Trustee

2. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.

3. **COMMENTS FROM THE PUBLIC:** None

4. **MINUTES:** Motion by Gerhardt, seconded by Wazny, to approve the minutes of the regular board meeting of April 9, 2007.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

5. **BILLS:** Motion by Connolly, seconded by Seaver, to approve payment of the bills as follows:

General Fund	\$ 122,576.67
Garbage & Rubbish Collection Fund	649.50
Community Development	12,953.89
Police Fund	173,289.56
Fire Fund	21,600.96
Sewer Fund	45,188.71
Water Fund	56,258.57
Fine Arts Fund	

VOTE: 5 Yeas 0 Nays 2 Absent Passed

6. **REPORTS: Supervisor** – Mr. Braun acknowledged the Fire Department on their excellent response to the fire this past weekend. Fire Chief, Peterson, recognized two heroes, Collison and Humphrey's and also thanked the Board for their support. Mr. Braun also praised Christopher Hempsted in receiving his Eagle Scout. He also mentioned many other positive events in Saginaw Township.

Clerk – Mrs. Wazny stated there is an Election on May 8th for two open seats on the Saginaw Township School Board and that the training for the election inspectors is scheduled for Wednesday, April 25th.

Treasurer – None

Trustees – Mr. Gerhardt reported that on June 10th Fire Station 3 will be 45 years old.

Attorney – None

Manager – Mr. Lee thanked Linda Buska's efforts in writing and receiving funds for three grants.

7. **ZONING:**

a. SUP-2007-07 - Motion by Connolly, seconded by Gerhardt, to approve the request from United Financial Credit Union of Saginaw, MI, for a Special Use Permit to construct a 5,000 square foot, single story bank with four (4) drive-thru service windows along with a drive-up ATM. The site is located at 4685 State Street. The existing building will be demolished. The following 11 conditions must be completed:

1. Approval of the final site plan by the Community Development Department, Fire Department, Building Department and Department of Public Services prior to issuing a building permit.
2. A Storm Water Management Plan will need to be reviewed and approved by the Township Engineer prior to the issuance of a building permit.
3. A sign permit application with detailed drawings and a color rendering of the sign will need to be reviewed and approved by the Community Development Department prior to the installation of the sign.
4. A Mutual Access Ingress/Egress Easement Agreement providing for shared use of the future rear access drive(s). The agreement shall be recorded on the title records of each affected property and shall be binding to future owners.
5. A revised landscaping plan noting the type revised/required quantities of plant materials, and the revised location of the street trees.
6. The final site plan shall include the following:
 - a) Detailed elevations of the proposed building.

- b) Verify installation of seven inch (7") curb or bollards along the drive thru lanes.
 - c) An irrigation system is required to be installed in order to maintain the landscaping.
 - d) Low-level landscape shrubbery needs to be incorporated into the site around the bank and in the landscape islands.
 - e) Indicate the location of a dumpster if needed. If no dumpster is needed or desired at this time, this approval shall be considered a condition that any future dumpster location shall be approved by the Department of Community Development and along with the dumpster enclosure, which shall be consistent in terms of materials and colors with the principal structure.
 - f) Lighting of not more than fifteen (15') feet in height when located adjacent to the rear property line. All other light poles are approved as shown on the submitted plan are permitted at twenty (20') feet.
7. The Township has recently adopted a General Design Guideline Ordinance that is to enhance and protect Saginaw Charter Township's quality of life and community image as well as protects and promotes the Township's long-term economic vitality through quality design and architecture. The site plan for the bank and drive-up service lanes canopy shall be modified to comply with the following General Design Guidelines:
- a) Color renderings and elevations of the bank need to be submitted along with the design/construction criteria for the drive-thru canopy.
 - b) All of the support poles for the canopy over the drive-up service lanes need to be covered with brick or other approved masonry prefabricated column-covering material consistent with the building itself.
 - c) The canopy over the drive-up service lanes measures 30-feet wide and 28-feet long. The dimension of the canopy needs to be indicated on the final site plan. It needs to be designed to match the color and complexity of the bank.
 - d) All exterior on-site utility services and equipment shall be installed and maintained underground. The utility companies should plan the most appropriate and unobtrusive location for utility boxes and other necessary utility installations. An architectural screen similar to the building should screen all utility installations, if they cannot be installed underground. If

this is not possible, the utility installation shall be mitigated through extra dense landscaping. All utilities need to be indicated on the final site plan.

8. A change in surface shall be noted/installed at each point where the sidewalk crosses the drives. In addition, a sidewalk connecting the public sidewalk along State Street to the building shall be installed and shall be five feet in width.
9. The proposed temporary employee parking lot that will be used for short term parking shall have bumper blocks installed.
10. An eight foot tall vinyl fence is required along the south property line adjacent to the residential properties.
11. The final site plan needs to be revised to include a raised curb at the east exit drive.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

8. **NEW BUSINESS:**

- a. Motion by Seaver, seconded by Gerhardt to renew the Agreement for Services with Saginaw Future Incorporated for 2007.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- b. **PUBLIC HEARING** - to adopt Resolution #2 for road improvements to Vean Miller Subdivision; Determining a Special Assessment District; Filing of Special Assessment Roll; and Notice of Public Hearing. Public hearing opened at 7:23 p.m. (No comments were heard.)

Public hearing closed at 7:24 p.m.

Motion by Connolly, seconded by Wazny, to adopt Resolution #2 for road improvements to Vean Miller Subdivision; Determining a Special Assessment District; Filing of Special Assessment Roll; and Notice of Public Hearing.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- c. Motion by Seaver, seconded by Wazny, to adopt a Resolution approving the 5 Year Master Recreation Plan.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- d. Motion by Gerhardt, seconded by Seaver, to reappoint the five (5) members, Sharon Carroll, Kenneth Miner, Richard Dvorak, Richard Keith, and Michael Abbott, to the Construction Board of Appeals expiring April 28, 2009.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- e. Motion by Connolly, seconded by Wazny, to accept the bid from Wolgast Corporation for the renovation of Fire Station #1 in an amount not to exceed \$473,150.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- f. Motion by Gerhardt, seconded by Seaver, to adopt the AFLAC Flexible Benefits Plan Document and Summary Plan Description.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- g. Motion by Seaver, seconded by Connolly, to accept the bid from Bell Equipment Company for the purchase of a rear loading refuse compaction unit, in an amount not to exceed \$37,600.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- h. Motion by Connolly, seconded by Gerhardt, to accept the low bid from John Deere for the purchase of a small utility tractor, in an amount not to exceed \$9,172.67.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- i. Motion by Wazny, seconded by Seaver, to accept the low bid from Gehrke Commercial Flooring of Freeland for the purchase of carpeting for the Police Department, in an amount not to exceed \$13,300.35.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- j. Motion by Connolly, seconded by Wazny, to accept the bid from Rescue Equipment Sales and Service for the purchase of Holmatro Extrication Equipment for Fire Station #3, in an amount not to exceed \$21,824.10.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- k. Motion by Gerhardt, seconded by Connolly, to adopt a Resolution authorizing the contract agreement with Michigan Department of Transportation Enhancement Activities (Surface Transportation Program) Grant for streetscape improvements along Bay Road.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

- I. Motion by Connolly, seconded by Seaver, to award a contract for Fair Oaks Drive, Clara Drive and Iota Place water main replacement to Mid-State Earthworks, Inc. of Freeland, MI, in an amount not to exceed \$209,375.75.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

9. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None

10. **COMMENTS FROM THE PUBLIC:** None

11. **ADJOURNMENT:** Motion by Gerhardt, seconded by Wazny, to adjourn the regular board meeting at 7:43 p.m.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

Timothy J. Braun, Supervisor

Shirley M. Wazny, Clerk