

**SAGINAW CHARTER TOWNSHIP**

**REGULAR BOARD MEETING**

**AUGUST 13, 2007**

**MINUTES**

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor  
Shirley M. Wazny, Clerk  
William J. McQuillan, Treasurer  
Florence Connolly, Trustee  
Steven Gerhardt, Trustee  
Jim Kelly, Trustee  
Amy Seaver, Trustee

Also Present: Ron Lee, Township Manager  
Mark Mahlberg, Attorney  
Lori Vondette, Deputy Clerk

2. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.

3. **COMMENTS FROM THE PUBLIC:**

Dave Schimpf, 5094 Dustine, would like the Township to register its recreational softball leagues under the ASA regulations.

Phyllis Jernstadt, 4075 Marlyn, stated her concern of a tree branch covering a street light on Veau St. She was also concerned about parking along both sides of Marlyn Street during football games at CanAmera Park.

4. **MINUTES:** Motion by Gerhardt, seconded by Connolly, to approve the minutes of the regular board meetings of July 9, 2007 and July 23, 2007.

VOTE: 7 Yeas 0 Nays 0 Absent Passed

5. **BILLS:** Motion by McQuillan, seconded by Wazny, to approve payment of the bills as follows:

General Fund	\$ 393,669.31
Garbage & Rubbish Collection Fund	123,679.40
Community Development	17,908.35
Police Fund	212,867.54

Fire Fund	93,313.62
Sewer Fund	220,639.14
Water Fund	302,760.52
Fine Arts Fund	244.18

VOTE: 7 Yeas 0 Nays 0 Absent Passed

6. **REPORTS: Supervisor** – Mr. Braun invited the public and Board members to attend the ribbon cutting for the Pathway on August 20<sup>th</sup> at 10:00 a.m. There will also be an Open House for Fire Station #1 on August 29<sup>th</sup> to look at the new meeting room and training facility. The Board members will receive a tour on September 10<sup>th</sup> at 5:45 p.m. Mr. Braun stated there was an article in the Saginaw News on the Saginaw Township Schools Foundation preparing a History Book of Saginaw Township and if anyone has information they should contact Larry Toft from the Foundation.

**Clerk** – Mrs. Wazny reported on the updated Township website and that the Clerk's website will have a link for voters to see where they vote. She also stated the Clerk's office received information to assist with the 2010 Census.

**Treasurer** – None

**Trustees** – Mr. Gerhardt commented on the new Jaws being in service at Station 3.

**Attorney** – Mr. Mahlberg stated that the Franchise Agreement with Charter Communication has been approved.

**Manager** – Mr. Lee congratulated the Police Department for a wonderful National Night Out event. He also reported on the Lathrup Park road improvement project that is was progressing well. Mr. Lee stated the Saginaw County Auto Theft Team (SCATT) funding has been restored.

7. **ZONING:**

- a. **FIRST READING** – Z-2007-02 – Mr. Gary Richards on behalf of State Lanes Inc. is requesting to rezone land located on the east side of Fashion Square Blvd., south of McCarty Road, extending east to Barnard Road from R-1A, Low Density Residential – Transitional to B-3, Community Commercial and B-1, Office Business Commercial.
- b. TPP-2007-01 - Motion by McQuillan, seconded by Seaver, to approved the request from S-S Development of Freeland, MI for a Tentative Preliminary Plat to subdivide an 18.33 acre parcel of land into fifty-six (56) single family residential lots to be known as "Lawndale Farms No. 5".

VOTE: 7 Yeas 0 Nays 0 Absent Passed

- c. SUP-2007-08 - Motion by Gerhardt, seconded by Wazny, to approved the request from Atwell-Hicks Development Consultants of Michigan on behalf of New Plan of Farmington Hills, MI for a special use permit for the demolition of the former Farmer Jack building and construction of a new 69,874 sq. ft. Kroger

Store, associated gas station and a one lane drive thru for the store pharmacy. The proposed plan includes renovations to the façade of the plaza, dumpster enclosures, infrastructure improvements, and related site improvements to the existing parking lot located at Green Acres Plaza, 2600 State Street along with the following 15 conditions:

1. Approval of a final site plan by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
2. Issuance of all required permits from the Michigan Department of Transportation.
3. A Storm Water Management Plan will need to be reviewed and approved by the Township Engineer prior to the issuance of a building permit.
4. The following items need to be indicated on the final site plan and are required to be installed:
  - a) Existing sidewalks shall be shown on the site.
  - b) A change in surface at each pedestrian walkway shall be provided between the parking lot on the east side of the site and the building as well as between the drives on the east side of the building. The change in surface shall be stamped and dyed concrete or stamped and treated bituminous or some other method as specifically approved by the township.
  - c) A five (5') foot separation shall be installed between all buildings and circulation drives and/or parking except where there are barrier free access points.
  - d) A buffer, in the form of an eight-foot (8') tall fence and landscaping or a Type B bufferyard as specified by the Zoning Ordinance, shall be provided adjacent to residential property on the west side of Green Acres.
  - e) Elevations and/or typical details for cart corrals shall be provided.
  - f) Mailbox drop off and mail kiosk/storage locations shall be identified.
  - g) Transit stops shall be identified and benches and trash cans provided at such locations.
  - h) Bike parking shall be provided in a location approved by the Township.

- i) Bollards or curbing, per the special land use requirements, shall be installed adjacent to the drive-thru lane.
  - j) Directional signage should be installed in association with the drive-thru lane, subject to the requirements of the township Sign Ordinance.
5. On-site lighting shall be designed and so installed so that it operates the minimum number of hours, especially in the evening. Details regarding any building lighting and canopy lighting must be submitted, reviewed and specifically approved by the Township. The canopy should operate only when the gas station is open and the canopy lights shall include fixture cutoffs and/or shields to reduce the spilling of light.
  6. Mutual access easement agreement shall be provided to the Township for adjacent properties.
  7. A shared parking agreement shall be executed to permit shared parking with the property on the northwest corner.
  8. Driveway radii, location and access shall be coordinated and approved by the Michigan Department of Transportation and the Saginaw County Road Commission. Permits and approvals from each agency are required as part of the site plan.
  9. The closure of the Kroger store will require the removal of the tanks, canopy and pumps associated with the gas station.
  10. The Fire Department Connection should be made on the west side of the proposed Kroger. The existing six-inch water main located between at State Street, from the property line north to the Fire Department Connection, should be replaced and upgraded to an 8-inch line. The Township will pay the difference to upgrade this section of water main to a 12 inch line.
  11. Revised elevations of the Kroger shall be submitted, reviewed and approved by Township Staff. The revisions shall include color of material as well as reflect some change in surface so that the surface of the wall will be effectively broken down every fifty feet. The revised elevations shall include the rear or west side of the building.
  12. The applicant's engineer shall provide information to the Saginaw County Road Commission assurances as to the function of the existing traffic signal/intersection at State Street and Hemmeter Road; and as to the need of a deceleration lane.

13. A sign permit application with detailed drawings of the sign will need to be reviewed and approved by the Community Development Department prior to any changes or the installation of any new signage.
14. A final landscaping plan shall be submitted, reviewed and approved. Care should be taken to include a broader variety of tree, shrub and plant species along with the addition of landscaping in the island adjacent to the proposed drive-thru. All landscaping shall be irrigated.
15. The improvements detailed in this submitted plan are required for the development of the proposed Rite Aid Pharmacy (S-2006-33 and SUP- P-2006-02).

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

#### 8. **NEW BUSINESS:**

- a. Motion by McQuillan, seconded by Connolly, to amend and approve the existing Wastewater Treatment Contract with Thomas Township to increase their capacity to no more that 2.05 million gallons per day on an average daily basis at the Saginaw Township Southwest Wastewater Treatment Plant.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- b. Motion by Connolly, seconded by Gerhardt, to approve an Amendment to the Professional Services Agreement with the Spicer Group incorporating the southwest Wastewater Treatment Plant expansion for capacity increase of 1.7 MGD.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- c. Motion by Seaver, seconded by Gerhardt, to enter into an Agreement with the Saginaw Township Soccer Association to contribute \$25,000 a year for six years toward the purchase and development of the adjacent 20 acres.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- d. Motion by McQuillan, seconded by Wazny, to adopt a Uniform Resolution establishing a retiree health funding vehicle through the Municipal Employee's Retirement System (MERS).

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- e. Motion by Gerhardt, seconded by Kelly, to accept the Proposal from Milliman Inc. of Brookfield, WI, to prepare an actuarial study of other post employment benefit costs in an amount not to exceed \$6,800.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- f. Motion by Wazny, seconded by McQuillan, to adopt a Resolution changing the Precinct 12 polling location from Bethany Lutheran Church to the Center Courts facility.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- g. Motion by McQuillan, seconded by Kelly, to authorize purchase of a Mobile Data Device System for the New Ford Crown Victoria patrol car from Saginaw County Central Dispatch in an amount not to exceed \$5,971.50.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- h. Motion by Connolly, seconded by Wazny, to approve out-of-state travel request for Detective Brian Pitt to attend courses in computer crimes conducted by the Secret Service in Hoover, Alabama, August 27-31.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- i. Motion by McQuillan, seconded by Connolly, to approve the request to join the Delta College Police in-service training consortium for one year in an amount of \$8,095.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- j. Motion by Connolly, seconded by Kelly, to appoint Jerry Mousseau to finish the remaining two year term of James S. Kelly on the Board of Review, expiring December 31, 2008.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- k. Motion by McQuillan, seconded by Wazny, to accept low bid for the purchase of a 2008 Chevrolet Impala LS from Garber Chevrolet, Midland, in an amount not to exceed \$15,590.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

- l. Motion by McQuillan, seconded by Gerhardt, to adopt a Resolution for Budget Adjustment #1 for Fiscal Year 2007-2008.

VOTE:        7 Yeas        0 Nays        0 Absent        Passed

**9. COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:**

Mrs. Wazny mentioned she had a fantastic time at the National Night Out and felt it was very well attended. She also stated Heritage High School was a great place to hold the event.

Mr. Braun asked Chief Pussehl to introduce the newest Police Officers that have been hired in the past few months.

Chief Pussehl introduced five of the six newest members of the Saginaw Charter Township Police Force as follows and congratulated them:

- Kevin Gloude
- Andrew Myers
- Brent Pinter
- Michele Fleming
- James MacDonald
- Russell Uphold (absent)

**10. COMMENTS FROM THE PUBLIC:** None

**11. ADJOURNMENT:** Motion by McQuillan, seconded by Wazny, to adjourn the regular board meeting at 7:52 p.m.

VOTE:    7 Yeas            0 Nays            0 Absent            Passed

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Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk