

SAGINAW CHARTER TOWNSHIP

REGULAR BOARD MEETING

AUGUST 9, 2010

MINUTES

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor
Shirley M. Wazny, Clerk
William J. McQuillan, Treasurer
Florence Connolly, Trustee
Steven Gerhardt, Trustee
James Kelly, Trustee

Also Present: Ron Lee, Township Manager
Lori Vondette, Deputy Clerk

Absent: Amy Seaver, Trustee
Mark Mahlberg, Attorney

2. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.

3. **COMMENTS FROM THE PUBLIC:** None

4. **MINUTES:** Motion by Gerhardt, seconded by Wazny, to approve the minutes of the regular board meetings of July 12, 2010 and July 26, 2010.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

5. **BILLS:** Motion by McQuillan, seconded by Wazny, to approve payment of the bills as follows:

General Fund	\$389,941.16
Garbage & Rubbish Collection Fund	147,844.95
Community Development	19,926.47
Police Fund	225,455.61
Fire Fund	34,835.04
Sewer Fund	222,917.01
Water Fund	52,681.01
Fine Arts Fund	96.00
Building Capital Improvements	25,221.95

VOTE: 6 Yeas 0 Nays 1 Absent Passed

6. **REPORTS: Supervisor** – Mr. Braun reported on the new emergency notification system for Saginaw County will be funded by HSC.

Clerk – Mrs. Wazny stated the Primary Election on August 3rd was a success reporting 28% voter turnout and new laptops in the precincts. She also thanked Jim Stone, Supervisor of Buildings and Grounds for the Saginaw Township Schools, for the fabulous job on making sure the schools were able to be used as our precincts.

Treasurer – None

Trustees – None

Attorney – None

Manager – Mr. Lee commented on the National Night Out last Tuesday that was a huge success with over 6000 people attending.

7. **ZONING:**

a. SUP-10-03 – Motion by Gerhardt, seconded by Connolly, to approve the request from Steve Leinberger of Freeland, MI for a special use permit to develop a planned unit development to include townhomes at Mackinaw Meadows Condominium LLC at 4700 Mackinaw upon the following fourteen (14) conditions:

1. Approval of a final site plan by the Fire Department, Community Development, the Building Department and the Department of Public Services prior to the Township Board issuing utility contracts.
2. An overall review and approval of a storm water management plan by the Saginaw County Department of Public Works. The Township Board will not award any contracts for the installation of the public water lines and sanitary sewer lines until the storm water management plan has been approved.
3. Review and approval of the rear lot drainage system by the Township Engineer. The Township Board will not issue any utility contracts for public water and sanitary sewer until the rear lot drainage plan has been approved.
4. Prior to the Building Department issuing an occupancy permit for any home within this subdivision, the Contractor and Engineer must certify that the storm water management system has been installed in accordance with the approved design if the applicant chooses to use the previously approved storm water management plan. The applicant must complete the request for Storm water Exemption form.
5. Follow the requirements of the Condominium Ordinance No. 437 and provide a copy of the Master Deed with the restrictive covenants and easements to the Community Development Department for review and approval. The master deed shall include restrictions that prohibit enclosures, patios, etc., within the right-of-way of the Universal Drain.
6. Provide for documentation and conveyance of the dedicated open space as required per Section 2207(7).

7. Plans for the private road must be submitted to the Saginaw County Road Commission for review and approval. A copy of the approval letter shall be forwarded to the Community Development Department prior to the Township Board awarding utility contracts.
8. The roadway must be inspected by the Saginaw County Road Commission or design engineer to ensure the road construction complies with the Road Commission standards. Any associated documentation regarding the road construction and design should be forwarded to the Road Commission and copied to our office for the project file. The developer must deposit funds in an amount equal to 110% of the estimated roadway construction cost as agreed upon by the Saginaw County Road Commission and Township Engineer. The type of security required for the road construction shall be determined by the Township Manager and Director of Fiscal Services.
9. The final site plan for this condo development will need to be modified as follows:
 - a. The boundaries of the proposed phasing needs to be addressed in order to ensure that the development meets all the required yard regulations. There are three distinct issues in terms of setbacks and yard regulations within the proposed Phase I. They are as follows:
 - i. Units 37, 21 and 17 are required to maintain a minimum of a 40-foot setback from the perimeter of the adjoining property.
10. A landscaping plan shall be submitted to the Community Development Department. The landscaping plan shall detail the following:
 - a. The installation of street trees along the private roadway spaced at a distance no greater than 30 feet apart
 - b. One tree must be installed in each of the unit's rear yard area
 - c. Aesthetic screening of the proposed detention area
 - d. The entry way along Mackinaw Road
 - e. Detailing the use of open space areas
11. Installation of a crosswalk where the pedestrian walk crosses the proposed road into the development.
12. Installation of a system or series of walkways to and from the designated open space, as required by ordinance.
13. Leads for each unit to connect to rear lot drainage are required. Rear lot drainage for those units located adjacent to the Universal Drain must be addressed.

14. The streets, currently shown as ending at the property line, are acknowledged by Staff, the Planning Commission and the Developer, as designed to continue into the adjoining property in the future. This is the desired outcome regardless of who may purchase and/or develop the adjoining property.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

8. NEW BUSINESS:

- a. **PUBLIC HEARING** – to establish a Corridor Improvement District for State Street. Public hearing opened at 7:13 p.m. (Comments were heard.)

Public hearing closed at 7:50 p.m. The Board will make a decision in 60 days.

- b. Motion by McQuillan, seconded by Gerhardt, to adopt a Resolution supporting the BGI South, LLC Project Plan.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

- c. Motion by McQuillan, seconded by Wazny, to adopt a Resolution of Intent to execute the 2010 Sewage Disposal System Improvements Contract with and between the Northwest Utilities Authority, Township of Carrollton, Township of Kochville, Charter Township of Saginaw, and the City of Zilwaukee, pledging the full faith and credit and taxing power of the Township; and to authorize the Township Supervisor and Clerk to sign said Contract.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

- d. Motion by Gerhardt, seconded by Connolly, to award a Contract for SVRC Transitional Living water main construction to American Excavating at the lump sum bid amount of \$21,540, contingent upon receipt of the necessary deposits and easements.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

- e. Motion by Connolly, seconded by Wazny, to award a Contract for Gloria Dei Lutheran Church water main construction to Geiersbach Construction at the lump sum bid amount of \$22,300, contingent upon receipt of the necessary deposits and easements.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

- f. Motion by Connolly, seconded by McQuillan, to approve a Contract for Saginaw Charter Township to provide assessing services for Kochville Township.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

- g. Motion by Kelly, seconded by Connolly, to approve an out-of-state travel request for fire fighter/training officer Roger Klomp to attend a training course for trainers in South Bend, IN called the Blue Card Management System.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

9. COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:

Ms. Connolly stated she was excited about the Corridor Improvement District for State St.

10. COMMENTS FROM THE PUBLIC:

Connie Reppuhn commented on the 20th Anniversary of the STBA next year.

- 11. **ADJOURNMENT:** Motion by McQuillan, seconded by Wazny, to adjourn the regular board meeting at 8:14 p.m.

VOTE: 6 Yeas 0 Nays 1 Absent Passed

Timothy J. Braun, Supervisor

Shirley M. Wazny, Clerk