



Dear business Owner/Manager:

Section 141 of the Michigan Occupational Safety and Health Act (MIOSHA), Act no. 154, P.A. of 1974, as amended, requires that every five years each Fire Chief prepare and disseminate to fire fighters information on facilities within their jurisdiction that use or produce hazardous chemicals. The Michigan Fire Prevention Code, Act No. 207, P.A. of 1941, as amended, requires that any firm handling hazardous chemicals provide information to the Fire Chief upon request. This allows that fire department to gather information on each chemical so that the requirements of MIOSHA can be met.

To assist our department in fulfilling its responsibilities, we are requesting that you complete the enclosed survey. **If your firm does not use or produce any hazardous chemicals (see attached definitions), you will still need to complete the form.** This information, which is kept confidential with the fire department, can be beneficial during a fire or other emergency at your facility.

If the information you provide indicates that your firm is a user or producer of hazardous chemicals and the chemicals on site meet or exceed the specified quantities, we will be contacting you for further information. This may include material safety data sheets (MSDS); a listing of the hazardous chemicals by name, along with the greatest amount that may be located on site at one time; and the actual locations of the chemicals at your facility.

Please complete the attached Chemical Survey Sheet, using the Hazardous Chemical Definitions Sheet, and return to the Saginaw Township Clerk's Office, 4980 Shattuck, with your business license application. Please make sure to fill out the survey entirely including name, address, and on site telephone number. All confidential surveys will be kept on file at the fire department headquarters. If there is a change concerning the use, production, or quantity of hazardous chemicals at your firm in the future please contact the fire department so that we may keep our records current.

If you have any questions, please contact our office at (989) 792-9691 and we will be glad to assist you. Thank you for your cooperation.

Sincerely yours,

Jim Peterson

Jim Peterson
Saginaw Township Fire Chief