



Saginaw Charter Township  
 Community Development  
 4980 Shattuck Road  
 Saginaw, MI 48603  
 989-791-99865  
 Fax: 989-791-9859

**APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW  
 (FEE \$ 200.00)**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Owner (If Different Than Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

\*\*\*\*\*

Property Address: \_\_\_\_\_

Legal Description: (Provide the legal description Of the property affected - If additional space is needed, please attach on a separate sheet to this application:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Proposed Use: \_\_\_\_\_

\_\_\_\_\_

**\*\*Please enclose five (5) copies of site plans and one (1) reduced (8 1/2" x 11") site plan.**

**Administrative Site Plan Application  
Page 2**

For Residential Uses:    Type of Dwelling Units \_\_\_\_\_  
   Total Number of Units \_\_\_\_\_  
   Estimated Population \_\_\_\_\_  
   Estimated Traffic \_\_\_\_\_

Other Uses:    Estimated Number of Employees \_\_\_\_\_  
   Estimated Traffic Generation \_\_\_\_\_  
   Expected Hours of Operation \_\_\_\_\_  
   Number of Parking Spaces \_\_\_\_\_

**This application must be filled out completely and returned to the  
Community Development Department no less than fourteen (14) days prior  
to a scheduled Planning Commission hearing.**

\*\*\*\*\*

Office Use Only:

Date Filed: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Case Number: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Current Zoning: \_\_\_\_\_