

Business \ Owners Name: \_\_\_\_\_ Address: \_\_\_\_\_

Permit #: PSP05- Parcel #: 12- Zoning Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## SAGINAW CHARTER TOWNSHIP SIGN INFORMATIONAL WORKSHEET

### **B-2, B-3, B-3A, B-4 COMMERCIAL DISTRICTS**

? **Commercial Zoning District** \_\_\_\_\_

? **Free Standing/Monument Sign on parcels having less than 400 lineal feet of frontage:**

? One (1) Freestanding/Monument Sign is permitted for each commercially developed parcel up to 400 lineal feet of frontage. All Signs must be placed outside of the public road right-of-way.

? Freestanding/Monument Signs located in B-2, B-3, B-3A or B-4 Commercial Districts may not exceed sixty-four (64) square feet in size and are limited to two (2) faces back to back. The distance between two (2) Sign faces back to back on a Freestanding\ Monument Sign shall not exceed six-feet (6') measured from the front of each Sign face. This applies to parallel and non-parallel Sign faces. Signs constructed in a triangular manner shall not exceed six-feet (6') at the widest point.

? Freestanding/Monument Signs located in B-2, B-3, B-3A or B-4 Commercial Districts may not exceed a height of twelve-feet (12') above the uniform finished grade.

? **Free Standing/Monument Sign on parcels greater than 400 lineal feet.**

? For parcels with greater than 400 lineal feet of frontage, One (1) sixty-four (64) square foot Sign is permitted for each 400 lineal feet and fraction thereof.

? Each Sign must be located at least 100-feet from any other Sign on the same parcel.

? If the lot is a through lot, this regulation applies to the total frontage on both streets. This regulation does not apply on corner lots.

? **Bonus Provisions:**            ? Yes – See Bonus Section Below            ? No

? **Regional Commercial Centers (greater than 20 acres in site size – see definition below)**

? Two (2) Signs not exceeding seventy-four (74) square feet each and twelve-feet (12') in height, are permitted for each public road frontage.

? One (1) monument or ground mounted Sign is permitted at no more than two (2) entrances. The monument or ground mounted Sign may not exceed twenty-four (24) square feet in size and five-feet (5') in height for each entrance from a public road. These entrance Signs are only allowed if the other Signs on the parcel are farther than 100-feet from said entrance.

- ? **Regional Plaza or Center Identifications Sign (Parcel must be less than 20 acres in size and must contain a minimum of three (3) businesses – See definition below)**
- ? An additional sixteen (16) square feet of signage is permitted for use to identify the name of a plaza or center where multiple tenants are located. Lettering on this portion of the sign must be at least twelve-inches (12”) in height.
- ? **Wall/Marquee:**
- ? A Wall Sign may not project more than twelve-inches (12”) from the surface of the building to which is it mounted or into any public right-of-way. There is no size limitation on a wall or marquee sign.
- ? **Awning/Canopy Signs:**
- ? Awning or Canopy Signs shall not project more than seven-feet (7’) from the surface to which it is attached nor less than eight-feet (8’) above the average grade of a walking surface. There is no size limitation on awning or canopy signs, but they shall not extend more than twenty-four-inches (24”) above the roofline or project into any public right-of-way.
- ? **Electronic Message Boards:**
- ? The portion of a Sign that is an electronic message board may not exceed one third (1/3) of the total sign size, including the supporting structures.
- ? The frequency of a message can not be less than five (5) seconds. Text and animation must be activated and deactivated simultaneously.
- ? **Portable Signs:** One (1) Sign is permitted per parcel or tenant space for a maximum of 45 days per calendar year. The Portable Sign shall not be located within any road right of way and cannot exceed fifty (50) square feet in size and five-feet (5’) in height. The permit fee is \$10.00.
- ? **Street Banners: Please speak with Township Staff.**
- ? **Special Event Signs are on another permit:** One (1) Special Event sign is permitted per parcel for a maximum of 15 days in any calendar year. Special Event Signs shall not be located within any road right of way and cannot exceed fifty (50) square feet in size, twenty feet (20’) in diameter or sixteen feet (16’) in height. There shall be no more than one (1) Portable Sign displayed at any one time on each parcel.
- ? **A Permit is Required for the Above-Mentioned Signs:** The fee is based on the cost of the Sign construction, including installation. Sign Permit Base Fee’s is \$50.00 for the first \$3,000 of construction costs plus \$3.25 for each additional \$1,000.

### **Bonus Provisions for Sign Area in Commercial and Industrial Districts:**

Bonus provisions apply to each sign on a parcel and may be cumulative, however, the total bonus area allowed in this section may not be greater than thirty (30%) of the total permitted sign area per sign without bonus provisions. In no case shall a sign exceed one hundred (100) square feet.

- (1) Landscaping: a ten percent (10%) bonus in the size of the sign when any freestanding or monument sign which is erected in a landscaped area. The landscaped area must contain a minimum of two (2) square feet for each square foot of the sign area. The landscape design must be approved by the Planning Commission or its designee.
- (2) Setback: A ten percent (10%) bonus in the size of the sign may be given for any freestanding or monument sign that is setback from the right of way line as follows:  
  
Sign located at the right of way = no bonus  
Five (5') feet from the right of way = ten (10%) percent bonus  
Ten (10') feet from the right of way = twenty (20%) percent bonus
- (3) Design: A twenty percent (20%) bonus in sign area will be allowed if at least fifty (50%) of the total sign structure is comprised of brick, stone or architectural block.

### ? **Definition Section**

- ? **Regional Commercial Center** - A coordinated development of a tract of land with two or more separate commercial buildings with uses classified as regional business uses for zoning purposes. Such development is planned, designed, constructed and managed on an integrated and coordinated basis with special attention given to on-site vehicular circulation, parking, utility needs, building design, orientation and open space. Regional commercial centers are greater than twenty (20) acres in site size.
- ? **Regional Plaza/Center** – Commercial development, usually one store deep. This type of development can include individual buildings on one site or a linear shopping center with coordinated parking and access. Plaza/Centers are less than 20 acres in size. Plaza/Centers must have a minimum of three (3) acres.