

Business\ Owners Name: \_\_\_\_\_ Address: \_\_\_\_\_

Permit #: PSP05- Parcel #: 12- Zoning Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## SAGINAW CHARTER TOWNSHIP SIGN CHECKLIST/WORKSHEET

### **M-1, SCIENCE & INDUSTRY & M-2, MANUFACTURING DISTRICTS**

? **Industrial Zoning District:** \_\_\_\_\_

? **Free Standing/Monument Sign located on parcels containing less than 400 lineal feet of frontage:**

- ? One (1) Freestanding/Monument Sign is permitted for each industrially developed parcels up to 400 lineal feet of frontage. All Signs must be placed outside of the public road right-of-way.
- ? Freestanding/Monument Signs located in M-1 & M-2, Industrial Districts may not exceed sixty-four (64) square feet in size and are limited to two (2) faces back to back. The distance between two (2) Sign faces back to back on a Freestanding/Monument Sign shall not exceed six-feet (6') measured from the front of each Sign face. This applies to parallel and non-parallel Sign faces. Signs constructed in a triangular manner shall not exceed six-feet (6') at the widest point.
- ? Freestanding/Monument Signs located in M-1 & M-2, Industrial Districts may not exceed a height of ten-feet (10') above the uniform finished grade.

? **Free Standing/Monument Signs located on parcels containing more than 400 lineal feet of frontage:**

- ? For parcels with greater than 400 lineal feet of frontage and less than twenty (20) acres in size, one (1) sixty-four (64) square foot Sign is permitted for each 400 lineal feet and fraction thereof.
- ? Each Sign must be located at least 100-feet from any other Sign on the same parcel and twenty-five-feet (25') from any side lot line and must not block an existing property owner's previously erected Sign.
- ? If the lot is a through lot, this regulation applies to the total frontage on both streets. This regulation does not apply on corner lots.

? **Bonus Provisions:**            ? YES – See Bonus Section Below            ? NO

? **Industrial Centers - (See definition below)**

- ? Two (2) Signs not exceeding seventy-four (74) square feet each and twelve-feet (12') in height, are permitted for each public road frontage.

? One (1) monument or ground mounted Sign is permitted at no more than two (2) entrances. The monument or ground mounted Signs may not exceed twenty-four (24) square feet in size and five-feet (5') in height for each entrance from a public road. These entrance Signs are only allowed if the other Signs on the parcel are farther than 100-feet from said entrance.

? **Wall/Marquee:**

? A Wall Sign may not project more than twelve-inches (12") from the surface of the building to which is it mounted or into any public right-of-way. There is no size limitation on a wall or marquee sign.

? **Awning/Canopy Signs:**

? Awning or Canopy Signs shall not project more than seven-feet (7') from the surface to which it is attached nor less than eight-feet (8') above the average grade of a walking surface. There is no size limitation on awning or canopy signs, but they shall not extend more than twenty-four-inches (24") above the roofline or project into any public right-of-way.

? **Electronic Message Boards:**

? The portion of the Sign that is an electronic message board may not exceed one third (1/3) of the total sign size, including the supporting structures.

? The frequency of a message can not be less than five (5) seconds. Text and animation must be activated and deactivated simultaneously.

? **Portable Signs:** One (1) Portable Sign is permitted per parcel or tenant space for a maximum of 45 days per calendar year. The Portable Sign shall not be located within any road right of way and cannot exceed fifty (50) square feet in size and five feet (5') in height. The permit fee is \$10.00.

? **Special Event Signs:** One (1) Special Event Sign is permitted per parcel for a maximum of 15 days in any calendar year. Special Event Signs shall not be located within any road right of way and cannot exceed fifty (50) square feet in size, twenty feet (20') in diameter and sixteen feet (16') in height. There shall be no more than one (1) Portable Sign displayed at any one time in each parcel.

? **A Permit is Required for the Above-Mentioned Signs:** The fee is based on the cost of construction of the Sign, including installation. Sign Permit Base Fee's is \$50.00 for the first \$3,000 of construction costs plus \$3.25 for each additional \$1,000.

### **Bonus Provisions for Sign Area in Commercial and Industrial Districts:**

Bonus provisions apply to each sign on a parcel and may be cumulative, however, the total bonus area allowed in this section may not be greater than thirty (30%) of the total permitted sign area per sign without bonus provisions. In no case shall a sign exceed one hundred (100) square feet.

- (1) Landscaping: A ten percent (10%) bonus in the size of the sign may be given for any freestanding or monument sign that is erected in a landscaped area. The landscaped area must contain a minimum of two (2) square feet for each square foot of the sign area. The landscape design must be approved by the Planning Commission or its designee.
- (2) Setback: A ten percent (10%) bonus in the size of the sign may be given for any freestanding or monument sign that is setback from the right of way line as follows:  
  
Sign located at the right of way = no bonus  
Five (5') feet from the right of way = ten (10%) percent bonus  
Ten (10') feet from the right of way = twenty (20%) percent bonus
- (3) Design: A twenty (20%) bonus in sign area will be allowed if at least fifty (50%) of the total sign structure is comprised of brick, stone or architectural block.

### **? Definition Section**

**? Industrial Center** – A coordinated development of a tract of land with two or more separate industrial buildings. Such development is planned, designed, constructed and managed on an integrated and coordinated basis with special attention given to on-site vehicle circulation, parking, utility needs, building design, orientation and open space.

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