SAGINAW CHARTER TOWNSHIP

REGULAR BOARD MEETING

NOVEMBER 25, 2013

MINUTES

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor

 Shirley M. Wazny, Clerk

Steven Gerhardt, Treasurer

 Florence Connolly, Trustee

Mark Gorney, Trustee

Jon Howell, Trustee

James Kelly, Trustee

 Also Present: Rob Grose, Township Manager

Mark Mahlberg, Attorney

Lori Vondette, Deputy Clerk

1. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.
2. **COMMENTS FROM THE PUBLIC:** None
3. **MINUTES:** Motion by Connolly, seconded by Kelly, to approve the minutes of the regular board meeting of November 11, 2013.

VOTE: 7 Yeas 0 Nays Passed

1. **BILLS:** Motion by Gerhardt, seconded by Wazny, to approve payment of the bills as follows:

General Fund $164,599.22

 Garbage & Rubbish Collection Fund 1,694.61

Community Development 10,688.65

Police Fund 158,038.07

Fire Fund 58,569.50

Sewer Fund 139,552.48

Water Fund 285,149.51

Art Fund

Parks Capital Projects Fund

Building Capital Improvements 4,100.00

VOTE: 7 Yeas 0 Nays Passed

1. **REPORTS:** **Supervisor** – Mr. Braun commented on the Fire Station #2 retiree dinner he attended on Sunday.

###### Clerk – None

###### Treasurer – Mr. Gerhardt stated the winter tax bills will be sent out the end of November and residents should receive them on December 1st.

**Trustees** – Mr. Kelly extended his appreciation to Mr. Grose and Mr. Braun for allowing him to attend the YMCA District meeting with them in Lansing.

**Attorney** – None

**Manager** – None

* + 1. **ZONING:**
1. **FINAL READING** – Z-13-04 – Motion by Connolly, and seconded by Gorney, to adopt Ordinance #733 a request from Wirt Financial Services of Saginaw, MI to rezone one (1) parcel of land from R-1A, Low Density Residential – Transitional to B-3, Community Commercial located at 4385 Barnard.

ROLL CALL VOTE: 7 Yeas 0 Nays Passed

(Braun, Gerhardt, Gorney, Howell, Kelly, Connolly, and Wazny)

1. **FIRST READING** – State Street Corridor Design Standards and Guidelines.
2. SUP-13-05 – Motion by Gerhardt, and seconded by Connolly, to approve the request from Saginaw Senior Care of Saginaw, MI for a special use permit to install a parking lot addition located at 4322 Mackinaw and 3632 Weiss with the following conditions:
3. Approval of a final site plan by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
4. A Storm Water Management Plan will need to be reviewed and approved by the Township Engineer prior to the issuance of a building permit. Additional care shall be taken to address any existing storm water issues at the adjacent residential site which may have been exacerbated due to the substantial grade difference.
5. The owner, engineer, staff and the adjoining residential property owner will meet on site to discuss and finalize details regarding final landscaping.
6. Final landscaping plan including a minimum of ten street trees total (retained trees on site will count toward these requirements). The landscaping plan should reflect the screening and buffering requirements per the meeting with the Township and adjacent resident.
7. On-site lighting shall not exceed fifteen-feet (15’) in height and the lighting plan shall meet the requirements of Section 409.
8. Dumpster loading/unloading shall take place after 7:00 am so as not to violate the Township’s noise ordinance.
9. Parking in the areas directly adjacent to the residential areas should be so arranged so that third shift employees are provided alternative areas in which to park.
10. Employee break areas should be monitored so as not to occur adjacent to the residential areas, especially at night.
11. The proposed parking area should be combined through a land enhancement/land division application with the Saginaw Senior Care property.

VOTE: 7 Yeas 0 Nays Passed

1. **NEW BUSINESS:**
2. Motion by Wazny, and seconded by Kelly, to appoint the following existing township employees as Saginaw Charter Township Ordinance Enforcement Officers:
3. Rick Humphreys, Fire Inspector
4. Brian Wolpert, Fire Inspector
5. Rick Wesmer, Parking Enforcement Officer
6. Gerald Boissonneault, Parking Enforcement Officer

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Gerhardt, seconded by Connolly, to accept the low bid from Pro-Seal Service Group of Pontiac, MI to repair the primary raw sewage pump at the Wastewater Treatment Plant at an amount not to exceed $13,000.

VOTE: 7 Yeas 0 Nays Passed

1. **FINAL READING** – Motion by Connolly, and seconded by Gorney, to adopt Ordinance #734 to amend Section 78-194 of the Industrial Pretreatment Ordinance regarding pollutant limit changes.

ROLL CALL VOTE: 7 Yeas 0 Nays Passed

(Braun, Gerhardt, Gorney, Howell, Kelly, Connolly, and Wazny)

1. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None
2. **COMMENTS FROM THE PUBLIC:** None
3. **ADJOURNMENT:** Motion by Wazny, seconded by Gerhardt,to adjourn the regular board meeting at 7:18 p.m.

VOTE: 7 Yeas 0 Nays Passed

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 Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk