SAGINAW CHARTER TOWNSHIP

**REGULAR BOARD MEETING**

**SEPTEMBER 12, 2011**

**MINUTES**

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor

Shirley M. Wazny, Clerk

William J. McQuillan, Treasurer

Florence Connolly, Trustee

Steven Gerhardt, Trustee

James Kelly, Trustee

Amy Seaver, Trustee

Also Present: Ron Lee, Township Manager

Mark Mahlberg, Attorney

Lori Vondette, Deputy Clerk

1. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.
2. **COMMENTS FROM THE PUBLIC:** None
3. **MINUTES:** Motion by Gerhardt, seconded by Kelly, to approve the minutes of the regular board meetings of August 8, 2011 and August 22, 2011.

VOTE: 7 Yeas 0 Nays Passed

1. **BILLS:** Motion by McQuillan, seconded by Wazny, to approve payment of the bills as follows:

General Fund $390,093.94

Garbage & Rubbish Collection Fund 148,085.60

Community Development 35,117.24

Police Fund 380,173.49

Bureau of Justice Assistance Grant 203.24

Fire Fund 64,716.58

Sewer Fund 705,261.71

Water Fund 276,373.44

Fine Arts Fund 1,600.00

Fire Capital Improvements 115.73

#### VOTE: 7 Yeas 0 Nays Passed

1. **REPORTS:** **Supervisor** – Mr. Braun reported that the Fire Department’s MDS Boot Drive collected $25,109.64. He also commented on the 9/11 memorial service hosted by Thomas Township.

###### Clerk – Mrs. Wazny stated the Clerk’s office is preparing for another election on November 8th. The ISD is proposing a millage for Special Education.

###### Treasurer – Dr. McQuillan reminded the public that the summer tax bills are due on September 14th, if late a 1% penalty will be added.

**Trustees** – Mr. Kelly commented on the Veteran’s Appreciation Day at the Masonic Temple last Saturday that he and Mr. Braun attended.

**Attorney** – None

**Manager** – Mr. Lee invited the Board Members to take a walk through the renovated DPS building at the meeting and thanked Rick Keith from Wolgast, for a great job. He also reminded them the Fire Department Pancake Breakfast is scheduled for October 9th at Station #2. Mr. Lee commented that Ryan Kunitzer, Public Fire Educator, received a wonderful thank you from the SVSU camp for autistic children. He also mentioned that last week Fire Chief Peterson was sworn in as President of the Great Lakes Division of International Association of Fire Chiefs.

* + 1. **ZONING:**

1. **FIRST READING** – Z-11-02 – Ken Westlund of Saginaw, MI is requesting to rezone a portion of one (1) parcel of land from R-1A, Low Density Residential-Transitional to B-1, Office Business commercial located at 5880 Gratiot.
2. **FIRST READING** – Z-11-03 – The Saginaw Charter Township is requesting to amend the Township Zoning Ordinance to adjust standards to permit sexually oriented businesses after special use approval in a B-3 zoning district.
3. SUP-11-02 – Motion by Seaver, seconded by McQuillan, to approve the request from Dorchen/Martin Associates, Inc. of Southfield, MI on behalf of McDonald’s USA, restaurant and alter circulation at the existing site by providing a new, double drive thru located at 2745 Bay Road with the following conditions:
4. Approval of a final site plan by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
5. A Storm Water Request for Exemption will need to be reviewed and approved by the Township Engineer prior to the issuance of a building permit.
6. The following items need to be indicated on the final site plan and are required to be installed:
7. A seven-inch (7”) curb or installation of bollards shall be provided between the drive-thru and the building.
8. A change in surface at the pedestrian walkway shall be provided between the parking lot on the east side of the site and the building and shall be consistent in terms of color and pattern, both approved by the township, regardless of the method used.
9. The existing screening for the electrical equipment located to the west of the existing building must be upgraded to be complimentary to the new façade.
10. A revised landscaping plan showing the required street trees along Bay Road and adjusting, if necessary, the landscaping and/or fencing associated along the property line and along the screening for the electrical service. The pine trees along the western property line should be trimmed to six feet above grade and the large shrubs around the dumpster should be trimmed or removed and replaced with low growing shrubs and perennials.
11. Installation of above ground directional signage associated with the drive thru facility.
12. The unenclosed dumpster shall be removed from the site OR the dumpster corral shall be enlarged to accommodate the additional dumpster.
13. If parking becomes an issue, the parking area to the south of the building shall be reconfigured to provide additional parking spaces.
14. Per the Bay Road/M-84 Access Management Plan, the existing driveway located to the north shall be closed. The southern drive shall be widened to provide full access. A permit for the closure is required.

VOTE: 7 Yeas 0 Nays Passed

1. **NEW BUSINESS:**
2. Motion by Wazny, seconded by Gerhardt, to approve the 2010-2011 Comprehensive Annual Financial Report (Audit) prepared by the Rehmann Group.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by McQuillan, seconded by Connolly, to approve the Rehmann Group to conduct the Annual Audit for the 2011-2012 fiscal year.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Connolly, seconded by McQuillan, to approve a contract to employ Melvin R. Grose as Township Manager, for the Charter Township of Saginaw, and direct the Supervisor and Clerk to execute said contract.

ROLL CALL VOTE: 7 Yeas 0 Nays Passed

(Braun, McQuillan, Connolly, Gerhardt, Kelly, Seaver, and Wazny)

1. Motion by Seaver, seconded by Kelly, to authorize the purchase of a 2012 Tahoe for replacement of the Fire Chief’s command vehicle, from Garber Chevrolet in an amount not to exceed $36,540.00.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by McQuillan, seconded by Connolly, to adopt a Resolution appointing Herb Grunwell as Trustee and Rob Grose as Alternate to the Northwest Utilities Authority for a four-year term through June 30, 2015.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Wazny, seconded by Gerhardt, to adopt a Resolution appointing Herb Grunwell as Constituent Member and Rob Grose as Alternate Member to the Mid Michigan Waste Authority for a four-year term expiring September 12, 2015.

VOTE: 7 Yeas 0 Nays Passed

1. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None
2. **COMMENTS FROM THE PUBLIC:** None
3. **ADJOURNMENT:** Motion by Wazny, seconded by Kelly,to adjourn the regular board meeting at 7:45 p.m.

VOTE: 7 Yeas 0 Nays Passed

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Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk