SAGINAW CHARTER TOWNSHIP

**REGULAR BOARD MEETING**

**APRIL 22, 2013**

**MINUTES**

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor

 Shirley M. Wazny, Clerk

Florence Connolly, Trustee

Steven Gerhardt, Treasurer

 Mark Gorney, Trustee

Jon Howell, Trustee

James Kelly, Trustee

 Also Present: Rob Grose, Township Manager

Mark Mahlberg, Attorney

Lori Vondette, Deputy Clerk

1. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.
2. **COMMENTS FROM THE PUBLIC:** None
3. **MINUTES:** Motion by Connolly, seconded by Kelly, to approve the minutes of the regular board meeting of April 8, 2013.

VOTE: 7 Yeas 0 Nays Passed

1. **BILLS:** Motion by Gerhardt, seconded by Wazny, to approve payment of the bills as follows:

General Fund $151,497.28

 Garbage & Rubbish Collection Fund 550.08

Community Development 14,040.09

Police Fund 165,940.69

Fire Capital Improvement

Fire Fund 56,259.20

Sewer Fund 456,147.09

Water Fund 266,068.18

Art Fund 4,855.00

Bureau of Justice Assistance Grant

#### VOTE: 7 Yeas 0 Nays Passed

1. **REPORTS:** **Supervisor** – Mr. Braun announced the Annual Saginaw Township Police Department’s Awards Ceremony and Memorial Service will be held on Tuesday, May 14, 2013 at 6 p.m. at the Knights of Columbus.

###### Clerk – Mrs. Wazny commented on the beautiful Art Show which took place on Sunday at Town Hall and it was well attended. She also reported on the SCACA meeting Deputy Clerk, Lori Vondette, and she attended last week at the Court St Grill in the City of Saginaw.

###### Treasurer – None

**Trustees** – None

**Attorney** – None

**Manager** – Mr. Grose thanked Director of DPS, Sonny Grunwell, and his Department, Community Development Director, Matt Reno, and the Police Department for all their work with the extreme amount of rain water in the last couple of weeks. They helped many residents with their concerns of standing water in yards, basements, and in the roads.

* + 1. **ZONING:**
1. SUP-13-02 – Motion by Howell, seconded by Gerhardt, to approve the request from Panda Restaurant Group, Inc. for a special use permit to construct a 2,210 square foot building to be used for a restaurant and associated drive-thru facility located at 4505 Bay Rd upon the following conditions:
2. Approval of a final site plan (1’ = 40 feet) by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
3. Setbacks shall be so adjusted so that the building and circulation drives are at or beyond the required setbacks.
4. Installation of stamped and dyed crosswalks at all points where pedestrian cross drives.
5. Installation of a five-foot wide walkway connecting from the public sidewalk to the building.
6. Installation of Cardinal Square design elements, as coordinated and approved by staff.
7. The applicant shall work with staff to relocate and preserve the existing streetscape mailbox kiosk.
8. A storm water management plan shall be submitted and approved.
9. The Township will draft a mutual access easement agreement. The agreement shall be executed prior to approval of the final site plan.
10. The following items need to be indicated on the final site plan and are required to be installed:
11. A seven-inch (7”) curb or installation of bollards shall be provided between the drive-thru and the building.
12. A landscaping plan must be submitted.
13. Installation of above ground directional signage associated with the drive thru facility.
14. A photometric plan is required.

 VOTE: 7 Yeas 0 Nays Passed

1. **NEW BUSINESS:**
2. Motion by Wazny, seconded by Howell, to accept the low bid from Garber Chevrolet in the amount of $19,553, to purchase a 2013 Chevrolet Impala for the Department of Public Services.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Gerhardt, seconded by Connolly, to accept the low bid from Midwest Golf & Turf Company of Novi, MI, to purchase a Jacobson Wide-Area Rotary Mower for the Department of Public Services at an amount not to exceed $45,468.

VOTE: 7 Yeas 0 Nays Passed

1. **PUBLIC HEARING** - to adopt a Resolution to establish an Industrial Development District for Perfection Bakeries, Inc., DBA Aunt Millie’s Bakery, located at 3901 Fashion Square Blvd. Public hearing opened at 7:22 p.m. (Comments were heard)

Public hearing closed at 7:27 p.m.

Motion by Connolly, seconded by Kelly, to adopt a Resolution to establish an Industrial Development District for Perfection Bakeries, Inc., DBA Aunt Millie’s Bakery, located at 3901 Fashion Square Blvd.

VOTE: 7 Yeas 0 Nays Passed

1. **PUBLIC HEARING** – to authorize the execution of the Standardized Tax Abatement Agreement and adopt a Resolution approving a 12 year real property Industrial Facilities Tax Exemption Certificate in the amount of $1,036,339 for Perfection Bakeries, Inc. DBA Aunt Millie’s Bakery, located at 3901 Fashion Square Blvd. Public hearing opened at 7:28 p.m. (Comments were heard)

Public hearing closed at 7:32 p.m.

Motion by Connolly, seconded by Gerhardt, to authorize the execution of the Standardized Tax Abatement Agreement and adopt a Resolution approving a 12 year real property Industrial Facilities Tax Exemption Certificate in the amount of $1,036,339 for Perfection Bakeries, Inc. DBA Aunt Millie’s Bakery, located at 3901 Fashion Square Blvd.

ROLL CALL VOTE: 7 Yeas 0 Nays Passed

(Braun, Gerhardt, Connolly, Gorney, Kelly, Howell, and Wazny)

1. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None
2. **COMMENTS FROM THE PUBLIC:** None
3. **ADJOURNMENT:** Motion by Wazny, seconded by Kelly,to adjourn the regular board meeting at 7:35 p.m.

VOTE: 7 Yeas 0 Nays Passed

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 Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk