



Saginaw Charter Township
Community Development
4980 Shattuck Road
Saginaw, MI 48603
989-791-9865
Fax: 989-791-9859

**APPLICATION FOR
ADMINISTRATIVE SITE PLAN REVIEW (FEE \$ 200.00)**

Applicant: _____ Date: _____

Address: _____

Telephone: _____ Fax: _____

Applicant's Signature: _____

Owner (If Different Than Applicant): _____

Address: _____

Telephone: _____ Fax: _____

Owner's Signature: _____

Property Address: _____

Legal Description: (Provide the legal description Of the property affected - If additional space is needed, please attach on a separate sheet to this application:

Proposed Use: _____

****Please enclose five (5) copies of site plans and one (1) reduced (8 1/2" x 11") site plan.**

(Over)

**Administrative Site Plan Application
Page 2**

For Residential Uses: Type of Dwelling Units _____
 Total Number of Units _____
 Estimated Population _____
 Estimated Traffic _____

Other Uses: Estimated Number of Employees _____
 Estimated Traffic Generation _____
 Expected Hours of Operation _____
 Number of Parking Spaces _____

**This application must be filled out completely and returned to the
Community Development Department no less than fourteen (14) days prior
to a scheduled Planning Commission hearing.**

Office Use Only:

Date Filed: _____ Amount Paid: _____

Case Number: _____ Hearing Date: _____

Tax Identification Number: _____

Current Zoning: _____