

MAINTENANCE PLAN

- I. Responsibility for Maintenance:
- A. During Construction: _____ is responsible to perform the maintenance.
 - B. Following Construction: _____ is responsible to perform the maintenance.
 - C. Routine maintenance of the storm water facilities must be completed on a scheduled basis by the owner or lessee. All catch basins/manholes/rear yard basins, detention basins, flow restrictors, or other storm water structures must be maintained and inspected on a scheduled basis.
 - D. If the site is notified by the local DPW or municipal engineer, either verbally or in writing, within ten (10) calendar days of this notification action is required, unless other acceptable arrangements are made with Saginaw Charter Township. Emergency maintenance (when there is endangerment to public health, safety or welfare) shall be performed immediately upon receipt of verbal or written notification. If the _____ fails to act within these time frames, the Saginaw Charter Township or successors may perform the needed maintenance and assess the cost against _____, plus an administrative fee.
- II. Funding:
- A. _____ is required to pay for all continued maintenance activities
- III. Maintenance Tasks and Schedule:
- A. During Construction:
 - 1. Properly plug and abandon existing storm sewer to prevent any sediment from entering the existing system.
 - 2. Establish and maintain "BMP's to prevent sediment from leaving the site.
 - B. Post Construction:
 - 1. Perform scheduled semi-annual inspections and inspections following major storm events to check for floatables and debris within the system. Remove floatables and debris as required.
 - 2. Annually inspect for sediment within the catch basin sumps. Removal of sediment is required if within twelve (12") inches of an inlet or outlet pipe in the structure.
 - 3. Every two (2) years inspect the structural elements of the storm system (restrictor, catch basins, etc.) noting any failures. Correct as needed.
 - 4. If catch basin inserts are in place, inspect every six (6) months and replace screens, filters, cloth as necessary for the particular type of insert.
 - 5. Mow detention basins on a regular basis, no cat tails, phragmites or other plants can grown unrestricted in these basins.
- IV. Records:
- A. _____ shall keep a written log of both preventative and corrective maintenance activities. At minimum, the log shall contain the date of the inspection, the reason for the inspection, the conditions encountered and the resulting activities. The log shall be available for review at the request of Saginaw Charter Township.