SAGINAW CHARTER TOWNSHIP

**REGULAR BOARD MEETING**

**JANUARY 9, 2012**

**MINUTES**

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor

Florence Connolly, Trustee

Steven Gerhardt, Trustee

James Kelly, Trustee

Amy Seaver, Trustee

Also Present: Mark Mahlberg, Attorney

Lori Vondette, Deputy Clerk

Absent: Shirley M. Wazny, Clerk

William J. McQuillan, Treasurer

Rob Grose, Township Manager

1. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.
2. **COMMENTS FROM THE PUBLIC:** None
3. **MINUTES:** Motion by Gerhardt, seconded by Connolly, to approve the minutes of the regular board meetings of December 5, 2011 and December 19, 2011.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. **BILLS:** Motion by Connolly, seconded by Gerhardt, to approve payment of the bills as follows:

General Fund $306,995.71

Garbage & Rubbish Collection Fund 1,374.97

Community Development 19,600.96

Police Fund 231,229.52

Bureau of Justice Assistance Grant

Fire Fund 50,610.90

Sewer Fund 200,765.50

Water Fund 179,464.01

Parks Capital Projects Fund

Fine Arts Fund 178.99

Fire Capital Improvements

#### VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. **REPORTS:** **Supervisor** – Mr. Braun reported on how well Rob Grose’s double lung transplant went.

###### Clerk – None

###### Treasurer – None

**Trustees** – None

**Attorney** – None

**Manager** – None

* + 1. **ZONING:**
  1. SUP-11-03 – Motion by Seaver, seconded by Kelly, to approve the request from New Hope Partners, LLC of Saginaw, MI for a special use permit to construct a forty-five (45) unit assisted living facility and associated site improvements to be located at 3785 N Center Rd upon the following conditions:

1. Approval of a final site plan by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
2. A Storm Water Management Plan will need to be reviewed and approved by the Township Engineer prior to the issuance of a building permit.
3. A photometric plan is required. On-site lighting shall not exceed fifteen-feet (15’) in height. The site plan should include the location of all fixtures and their respective height.
4. Detailed information on type and installation of the eleven (11) required street trees.
5. An enclosed dumpster is indicated on the site plan, but a detail of the dumpster enclosure is required on the final site plan. Additional screening shall be provided along the dumpster.
6. A final landscaping plan, inclusive of the required wall/fence/buffer between the residential use to the north and the residential uses to the west and northwest; required landscaping in and around the parking lot and around the building, along with a buffer provided to shield headlights and noise from the circulation drive to the property to the south.
7. A sign permit application with detailed drawings of the sign will need to be reviewed and approved by the Community Development Department prior to the installation of any signage.
8. No information regarding delivery areas are provided. From a review of the site plan, it appears that the logical location for ambulance service will be in the circle drive and at the main entrance. Additional landscaping shall be provided between this circulation drive and delivery area and the adjacent parcel.
9. Elevations shall be revised to address the large expanses of walls. Staff will work with the architect to achieve a visual break in the appearance of the large wall.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. **NEW BUSINESS:**
2. **FIRST READING** - to adopt the 2009 International Property Maintenance Code (IPMC) Ordinance with Amendments.
3. Motion by Gerhardt, seconded by Connolly, to approve Agreements authorizing the Saginaw Township Treasurer to collect 2012 summer taxes for the Saginaw Township Community Schools, Delta College, and the Saginaw Intermediate School District.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. Motion by Connolly, seconded by Kelly, to award a Contract to Rosenbauer America of South Dakota to purchase and construct a fire engine (Quint) for Station #3 (Center Road) in the amount not to exceed $663,720.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. Motion by Gerhardt, seconded by Kelly, to adopt the Annual Rates and Charges Resolution for Saginaw Charter Township.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. Motion by Seaver, seconded by Gerhardt, to appoint Jennifer Egbert to the Planning Commission for a three year term expiring December 31, 2014.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

1. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None
2. **COMMENTS FROM THE PUBLIC:** None
3. **ADJOURNMENT:** Motion by Connolly, seconded by Kelly,to adjourn the regular board meeting at 7:15 p.m.

VOTE: 5 Yeas 0 Nays 2 Absent Passed

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Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk