

**SAGINAW CHARTER TOWNSHIP  
DEVELOPMENT PROCESS AND DESIGN GUIDELINES  
SITE PLAN REQUIREMENTS**

<b>Site Plan No.:</b>				<b>Date Reviewed:</b>
<b>ITEM</b>	<b>OK/YES</b>	<b>NOT OK/ NO</b>	<b>N/A</b>	<b>COMMENTS</b>
<b><i>General Elements</i></b>				
North Arrow				
Location Map (Show 1 sq. mile)				
Scale (min. 1" = 20')				
Plan Date/Revisions				
Proprietor / Developer				
Address / Phone #				
Design Professional				
Sealed Plans				
Legal Description of Property				
Property Dimensions				
Survey of Property				
<b><i>Existing Zoning</i></b>				
Site:				
North Parcel				
South Parcel				
East Parcel				
West Parcel				
<b><i>Site</i></b>				
Lot Size:				
Lot Width:				
Gross Sq. Ft.				
Net Sq. Ft.				
<b><i>Right of Way</i></b>				
Existing:				
Proposed:				
<b><i>Topography / Grades</i></b>				
Existing:				
Proposed:				
Maximum Lot Coverage:				
<b><i>Sidewalks</i></b>				
Required:				
Sidewalk Agreement:				

**SAGINAW CHARTER TOWNSHIP  
DEVELOPMENT PROCESS AND DESIGN GUIDELINES**

<b>Site Plan No.:</b>				<b>Date Reviewed:</b>
<b>ITEM</b>	<b>OK/YES</b>	<b>NOT OK/ NO</b>	<b>N/A</b>	<b>COMMENTS</b>
<b><i>Building Setbacks</i></b>				
Front:				
Rear:				
Side:				
Side:				
<b><i>Building Sq. Ft.</i></b>				
Existing:				
Proposed:				
Total:				
Distance Between Buildings				
Height:				
Use:				
First Floor Elevation:				
Building Elevation (Four Sides)				
Accessory Structure				
<b><i>Land Uses</i></b>				
North:				
South:				
East:				
West:				
Adjacent Structures & Distances				
<b><i>Parking Areas</i></b>				
Setback 30 feet:				
Setback 20 feet w/ 3 ft. berm:				
Spaces Required:				
Spaces Provided:				
Handicapped Required:				
Handicapped Provided:				
Handicapped Parking Lot Ramps				
Parking Lot Layout				
Dimensions of Stalls				
Curb Cut/ Drive Location & Design				
Adjacent Curb Cut Locations:				
Curb Cut Dimensions:				

**SAGINAW CHARTER TOWNSHIP  
DEVELOPMENT PROCESS AND DESIGN GUIDELINES**

<b>Site Plan No. :</b>				<b>Date Reviewed:</b>
<b>ITEM</b>	<b>OK/YES</b>	<b>NOT OK/ NO</b>	<b>N/A</b>	<b>COMMENTS</b>
Circulation Drive Dimensions:				
Return Radius of Driveway (s)				
Off Street Loading Area (s)				
Accel / Decel Lanes				
Curb & Gutter Const (50 spaces)				
Bumper Blocks (<50 spaces)				
<b><i>Landscaping</i></b>				
Bufferyard Requirement:				
Number of Trees:				
Number of Shrubs:				
<b><i>Berms</i></b>				
Height:				
Slope:				
Base width:				
Drainage:				
<b><i>Environmental Aspects</i></b>				
Wetland Areas:				
Floodplain Areas:				
Underground Storage Tanks:				
<b><i>Fire Department</i></b>				
Hydrant Location (s):				
Access Around Building:				
<b><i>Utilities</i></b>				
Water Lines				
Existing:				
Proposed:				
Size:				
Sanitary Sewer				
Existing:				
Proposed:				
Size:				
Pumping Station:				
Manholes:				

**SAGINAW CHARTER TOWNSHIP  
DEVELOPMENT PROCESS AND DESIGN GUIDELINES**



<b>Site Plan No.</b>				<b>Date Reviewed:</b>
<b>ITEM</b>	<b>OK/YES</b>	<b>NOT OK/ NO</b>	<b>N/A</b>	<b>COMMENTS</b>
Storm Sewer Lines / County Drains				
Existing:				
Proposed:				
<i><b>Storm Water Management</b></i>				
<i><b>Easements</b></i>				
Existing:				
Proposed:				

**NOTES:**